



**Purpose**  
**Rigor**  
**Integrity**  
**Determination**  
**Empowerment**



39245 Calle De Fortuna  
Murrieta, CA 92563  
Phone: (951) 696-3503  
Fax: (951) 304-1611

## 2019– 2020 School Policy Reference Guide

### Welcome to Warm Springs Middle School!

We hope the information provided will be a quick reference to answer *some* of the commonly asked questions.

#### Principal

Terry Picchiotto x3199

#### Assistant Principal

Francie Lopez-Zarate x3198

#### Dean of Students

Mike Duran x3147

#### Counseling

Mary Davis (A-K) x3191

Cari Young (L-Z) x3155

#### Site Secretary/Bookkeeper

Julie Bungenstock x3197

#### Attendance/Discipline

Susan Carmichael x3194

#### Guidance Tech

Veronica Salgado-Kerr x3257

### Cell Phone/Earbuds Policy

The district recognizes that many families desire their students to carry cell phones for reasons of safety and emergency use. The district supports and allows possession of cell phones for those reasons. Although Board policy allows possession of cell phones, it also gives the authority to school administration to restrict the use of phones and cameras.

- Students can use their cell phones and earbuds in the designated area only. If students are using their cell phone or earbuds anywhere other than the designated areas on campus they will be confiscated. All confiscated cell phones and ear buds can be picked up from the front office after school. If confiscated for a third time, a parent will need to pick up device in the office and student will serve a detention.
- Absolutely no cell phones, cameras, or recordings devices are allowed in locker rooms or bathrooms.
- Cell phones may be used on campus before school and after school.
- Students should only use cellphones in class with direct teacher consent.
- If students choose to bring a cell phone or any other electronic device to school, they do so at their own risk. The school is not responsible for loss, damage, or theft of any electronic devices.
- Pictures or videos of any kind are not allowed on campus without administrative approval.

### Skateboards/Bikes

- Students are expected to walk their bicycles, skateboards and scooters on campus.
- Students are required to secure their bicycles, skateboards and scooters in the bicycle rack with their own lock.
- Students are also expected to obey California's Helmet Law. Please make sure your child is equipped with a helmet if riding a bicycle, skateboard or scooter to school.
- WSMS will not be held responsible for any damaged or stolen bicycles, skateboards or scooters.

### Tardy Policy

It is important that students be at school and in class on time. Arriving late to class creates a disruption to the learning environment. Habitual tardiness will receive a consequence as follows;

- Tardy 1-3 - student will be warned and parent will be contacted.
- Tardy 4 or more - will receive a lunch detention and parent contact/meeting
- Eighth grade students may lose the privilege of participating in the end of the year activities if they receive twenty (10) cumulative tardies during the school year.

### Messages & Deliveries

Please make travel, lunch, clothing and other arrangements with your student before he/she arrives at school as these items are no longer accepted at the front office. While we join with you in the celebration of special occasions, bouquets of flowers, balloons or other gifts should be delivered elsewhere and will not be accepted at the front office. Calling into or delivering messages and non-emergency items to classrooms is disruptive to the learning environment and students should be responsible for remembering their own work, lunches, clothing, instruments and sports equipment or other necessities; therefore, we no longer deliver any items to classrooms. We appreciate your assistance in helping us to reserve this function for true emergencies.



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**DRESS AND GROOMING**

**AR 5132(a)**

The Governing Board believes that the responsibility for the dress and grooming of a student rests primarily with the student and his or her parents or guardians and that appropriate dress and grooming contribute to a productive learning environment.

Therefore, the Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate.

School-directed changes to a student’s attire or grooming should be the least restrictive and disruptive to the student’s school day. Any school dress code enforcement actions should minimize the potential loss of educational time. Administration and enforcement of the dress code shall be gender neutral and consistent.

This policy applies to all individual schools. Schools may not enact more restrictive or less restrictive dress and grooming codes.

**Minimum Safe Attire**

Student attire and grooming must permit the student to participate in learning without posing a risk to the health or safety of any student or school district personnel.

- a. Students must wear clothing including both a shirt with pants or skirt, or the equivalent (for example dresses, leggings, or shorts) and shoes.
- b. When the body is standing straight, clothing must cover the chest, back, torso, stomach, and lower extremities from armpit to armpit to mid-thigh. Tops must have a strap and at no time may any part of a student’s buttocks be exposed.
- c. Clothing must cover all undergarments. No underwear or undergarments may be visible at any time. Clothing may not be seen through.
- d. Outside sports apparel and hats that are not directly related to the current school of attendance are prohibited.
- e. Clothing must be suitable for all scheduled classroom activities including physical education, science labs, shop classes, field trips and other activities where unique hazards or specialized attire or safety gear is required. Bare feet are not permitted at any time.

Attire and/or grooming depicting or advocating violence, weapons, criminal activity, gang-related activity (including clothes, accessories, or colors identified by MPD as gang- affiliated), use of tobacco, alcohol or drugs, pornography, foul language, hate speech, or clothing that could be considered dangerous or that could be used as a weapon are prohibited.

**Dress Code Enforcement**

No list of dress and appearance guidelines for students can be written that will anticipate all potential dress and grooming extremes. In the case of questionable dress or grooming that is not specifically covered in the list above, the administration will make the final decision. Appropriate action will be taken at that time, and when necessary, contact will be made seeking parental cooperation and assistance.

The administration retains the sole discretion to make the final determination whether clothing, jewelry, accessories and/or appearance meet acceptable standards. All school certificated and classified personnel shall be responsible for reporting violations of this dress code. When a dress code violation occurs, the students will be required to change into proper attire. Continued violations of the dress code will be considered defiance and will be referred to administration for disciplinary action.